

**Dear Resident,**

**Volunteers from the NSW State Emergency Service (NSW SES) attended these premises today in response to a Request For Assistance (RFA).**

Reference Number (RFA): .....

Date/Time Attended: .....

*Please refer to the advice on the other side of this card for more details.*

**For tips and advice on preparing for a flood or storm, visit [www.ses.nsw.gov.au](http://www.ses.nsw.gov.au)**

☐ **We have completed this task**

**Action Taken:** .....

☐ **We have been unable to complete this task as:**

☐ We were unable to access the property

☐ It does not appear to be related to storm, flood or tsunami

☐ **NSW SES recommends that you should contact:**

☐ Your home insurance provider or rental agent

☐ Your electricity/telecommunications/utility provider

☐ A tree services or building contractor    ☐ Your local council

**Further Instructions:** .....

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*If you need to contact the NSW SES regarding this job, call **132 500** and quote your RFA number*